

RESOLUTION NO. 2016-__

CITY OF CAVE SPRINGS, BENTON COUNTY, ARKANSAS

**A RESOLUTION APPROVING AND AMENDING SUB-PART 2 OF
SUBSECTION 5.15.1 GENERAL INFORMATION OF
SUBSECTION 5.15 TRAVEL AND REIMBURSEMENT POLICY
OF SECTION 5 BENEFITS OF THE PERSONNEL HANDBOOK
FOR THE CITY OF CAVE SPRINGS ARKANSAS.**

WHEREAS, the City Council for the City of Cave Springs previously adopted a Personnel Handbook for use by the City of Cave Springs for the purpose of establishing a guide to administrative action concerning personnel activities and in order to define the personnel policies and procedures of the City;

WHEREAS, in order to reflect certain changes made to the accrual of sick leave now available to the City of Cave Springs Police Department since the adoption of the Personnel Handbook, the City Council has determined that it is necessary to adopt and amend SUB-PART 2 of SUBSECTION 5.15.1 GENERAL INFORMATION of SUBSECTION 5.15 TRAVEL AND REIMBURSEMENT POLICY of SECTION 5 BENEFITS of the Personnel Handbook for the City of Springs; and

WHEREAS, after careful review and consideration of the above-mentioned updated Personnel Handbook, the City Council for the City of Cave Springs has determined that it is in the best interest of the City of Cave Springs to amend said document as the official Personnel Handbook for use by the City of Cave Springs to replace the version of the Personnel Handbook previously adopted.

NOW THEREFORE, BE IT RESOLVED, by the City Council of the City of Cave Springs, as follows:

The Personnel Handbook, as adopted, shall be and hereby is, duly amended to reflect the changes attached hereto as Exhibit "A" and incorporated herein by reference. All remaining parts and provisions of the Personnel Handbook shall remain in full force and effect.

PASSED AND APPROVED this ____ day of May, 2016.

APPROVED:

ATTEST:

Travis Lee, Mayor

Kimberly Hutcheson, Recorder-Treasurer

(SEAL)